



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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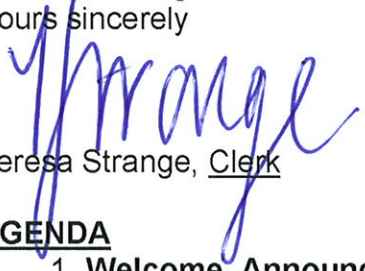
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Tuesday 15th October 2019

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 21st October 2019, at 7.00pm** at **MWPC MEETING VENUE, 1 Swift Way, off Westinghouse Way, Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below.

Yours sincerely


Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**

- a) To note additional council meetings and local community events
 - i) New **Highway & Streetscene** Committee on Monday 4th November
 - ii) **Joint Area Board/Seniors 55 Forum** meeting 22nd Oct 2pm at Assembly Hall
- b) To note Wiltshire Council Election on Thurs 24th Oct – **Melksham Without South**
- d) To receive **Apologies** and consider approval of reasons given.

2. **Invited Guests:**

- a) Wiltshire Councillor Phil Alford (Melksham Without North)
- b) PCSO Maggie Ledbury

3. a) To receive **Declarations of Interests**

- b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
- c) To note Wiltshire Council briefing note detailing "**Changes to arrangements for dealing with Code of Conduct complaints**"

4. To consider holding items **in Committee due to confidential nature (14a&b)***

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

5. Public Participation

6. a) To approve the **Minutes of the Full Council** meeting held on 16th September 2019
- b) Arising from Min 183/19 to consider request to send views on **potential Bypass routes** to stakeholders and consider resident's correspondence

7. Planning:

- a) To approve the Minutes of the **Planning Committee** meetings held on 23rd September & 14th October
- b) To formally approve Planning Committee Recommendations
- c) To receive feedback from meeting with Taylor Wimpey & BRAG **regarding public art for Pathfinder Place** development (21st October)
- d) To consider **Goods Vehicle Operator's Licence** applications for Home Farm, 26 Shaw Hill and Hangar 7, Lancaster Road, Bowerhill Industrial Estate

8. Data Protection:

- a) To approve the Minutes of the Data Protection Working Party meeting held on 23rd September
- b) To formally approve Data Protection Working Party Recommendations

9. Asset Management:

- a) To approve the Minutes of the Asset Management Committee meeting held on 14th October
- b) To formally approve Asset Management Committee Recommendations
- c) To consider new specification and quotations for **SID (Speed Indicator Device)**
- d) **Shurnhold Fields:**
 - i) To receive feedback further to site visit with Principal Drainage Engineer (21st October)
 - ii) To consider future agenda items for the next Shurnhold Fields working party and give steer to council reps
- e) To consider report further to Wiltshire Council **Tree Officer** site visits
- f) To consider notes from **BASRAG/Berryfield New Hall** Working Party meeting 2nd Oct

10. Community Governance Review

- a) To note and consider implications of Boundary Commission decision on new electoral arrangements for Wiltshire Council (Final Recommendations)
- b) To consider if any amendments or additions are required for Wiltshire Council's Boundary review of parish and town councils as a result of decision on Wiltshire Council boundaries

11. Finance:

- a) To note **Income & Expenditure** reports for September 2019
- b) To agree two finance cllrs to authorise monthly payments for October
- c) **Quarterly Reports** for Qtr 2 (July, Aug, Sept):
 - i) To consider Budget vs Actual report
 - ii) To note Bank Reconciliation
 - iii) To note VAT reclaim submitted
- d) To note CIL (Community Infrastructure Levy) income
- e) To note Weed spraying undertaken in the whole parish

12. Flood Prevention & Community Emergency Volunteers:

- a) To receive update following Wiltshire Council Flood Warden Seminar 9th October
- b) To receive feedback following Flood Warden/Feedback to residents event on 15th October

13. Community projects/partnership organisations:

- a) To receive report following presentation by TransWilts and consider request for budget inclusion for funding in 2020/21
- b) To receive report following Market Place Public Toilet working party meeting on 30th Sept
- c) To consider plans to franchise Melksham Post office and note invitation to presentation at Town Council meeting 4th November.
- d) To consider facilitating "Refill" scheme in Melksham Without (water bottle refilling)
- e) To consider "Dementia friendly rural communities guide" published by the Alzheimer's Society
- f) To consider correspondence regarding Community Tree Planting scheme and receive update on local tree planting
- g) To receive feedback from Wiltshire Council Cabinet meeting (8th October) regarding request for additional funding for Melksham Campus

14. Staffing & Resources*

- a) To note feedback from Interview Panel following Recruitment process for Parish Officer
- b) To note feedback following staff consultation